



Hardingham Street
Hingham
Norfolk
NR9 4JB

NORFOLK COUNTY COUNCIL

Hingham Primary School



Telephone
01953 850304

www.hinghamprimary.org.uk

Headteacher - Mrs Vickie Newrick

Email office@hingham.norfolk.sch.uk

Dear Parents and Carers

I am delighted to welcome you to the new school year. Walking around the school this week has been a delight. Every class, including the very new Butterfly class, has been calm and focused, despite the heat.

Butterfly class children have been amazing. All of them have come in beautifully. They have been very busy learning about our school expectations and routines. Try asking them about being "On Board". Even those who have been a little upset have made progress during the week. Of course, it is entirely normal for them to feel a bit overwhelmed and very tired, even if they were used to being at nursery or playgroup full-time. There are a lot of new things for them to take in. Don't worry – they will get into routine and become more confident. They need to get to know us and the school. Give them time and do not hesitate to talk to us if you are worried.

It is fantastic that we are welcoming so many new children into our classes. I hope that they quickly feel part of our school community. We know that all schools do things slightly differently, so please do not hesitate to ask questions if you are unsure of how things work here.

Some of you may already have met Mrs Kent in our office. She will be working on Wednesday, Thursday and Friday. Mrs De Micco will continue to work on Monday, Tuesday and Wednesday.

Hedgehogs class have welcomed Mrs Moore, a trainee teacher, who will be working alongside Mr Stead this year.

We are also excited to have Mrs Martinez and Miss Kent (Millie) working with us. They are both working in Year 5 for their placements whilst studying.

Attendance

As you may know from the news, school attendance is a very "hot topic". Most of our children attend regularly, in line with expectations but each year we have to inform you of your legal responsibilities. Attached is the "Warning Notice" which gives the information you need.

If your child is absent, please telephone the school office and leave a message. This is vitally important for our safeguarding procedures. We need to know that your child is safe.

Holidays in term time are not authorised (except in very unusual circumstances) so please do not book holidays outside of school holidays.

We will also closely monitor "odd days off". This builds up over time and can have a really detrimental impact on the children's learning. To achieve our school target, the maximum time absent is 5 days

over the whole year. Please work with us to achieve great attendance and, therefore, excellent achievement.

Butterfly class (reception) have slightly different expectations while they are settling in to school and are able to be part time. Phonics happens every morning, so it is important that they are here each morning as soon as possible so they don't miss out.

Safeguarding

The children's safety is our highest priority. If you have concerns that are about the safety of a child, please speak to one of our Designated Safeguarding Leads. These are:



Mrs Newrick



Mrs Spencer



Mr Shackleton

Communication

Communication between home and school is really important. We have a number of ways to communicate with each other.

Parentmail is the main way we will communicate with you, particularly when contacting the whole class or school. Please make sure you read these. I know there can be a lot of them – we are trying to streamline them - but we always want you to be well-informed.

Class email (classname@hinghamprimary.org.uk) is useful way to contact the teacher but please note they will not be answered straight away as the teachers are teaching. Do not send lengthy emails about a worry but rather email in a request for a call or a meeting. Emails can be misinterpreted and working together in person is almost always a better solution. Normally a chat can solve a problem quickly and efficiently.

Contact the office for any urgent messages or queries. The phone is monitored during the school day and the answering machine is regularly checked so please leave a message if there is no answer.

We look forward to developing strong working relationships with you and your children.

There might be some tired children (and adults) this weekend. We have worked hard. You can be very proud of your child's achievement this first week of term. Have a lovely weekend.

Kind regards
Vickie Newrick